

Explanation of variances – pro forma

Name of smaller authority: **Bicknoller Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	11,189	9,808				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	5,400	6,000	600	11.11%	NO		
3 Total Other Receipts	499	530	31	6.21%	NO		
4 Staff Costs	2,071	2,835	764	36.89%	YES		a new clerk (different payscale) and NALC approved pay increases account for the increase staff cost so £764
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	5,209	2,691	-2,518	48.34%	YES		21/22 - £2160 spent on defibrillator lease package, £269 on clerk recruitment. 22/23 - neither spend repeated
7 Balances Carried Forward	9,808	10,812			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	9,808	10,812				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	10,964	8,335	-2,629	23.98%	YES		22/23 - defibrillators removed from asset register (£2,800) - 1 removed from Bicknoller and 1 replaced with leased (not owned) unit
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable