

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Bicknoller Parish Council**

County area (local councils and parish meetings only): **Somerset West and Taunton**

Financial year ending 31 March 2022

Prepared by (Name and Role): **Claire Morrison-Jones (Clerk & RFO)**

Date: **03/05/2022**

£ £

Balance per bank statements as at 31/3/22:

current account

£6,517.85

deposit account

£3,290.92

£9,808.77

Petty cash float (if applicable) **NIL**

Less: any unpresented cheques as at 31/3/22 (**enter these as negative numbers**)

NIL

-

Add: any un-banked cash as at 31/3/22

NIL

-

Net balances as at 31/3/22 (Box 8)

£9,808.77