

**Minutes, Extra-ordinary Meeting, Bicknoller Parish Council**

**Friday 17<sup>th</sup> December 2021**

**Held at the Village Hall, commencing at 7pm**

**(in the format to be presented to the next meeting for approval)**

PRESENT: Councillors C Warren (Chairman), S Dowding (Vice Chairman) A Harrison, M Anderson and M Rawle

IN ATTENDANCE: C Morrison-Jones (Parish Clerk)

**1. APOLOGIES FOR ABSENCE**

Apologies received from Cllrs C Skinner and J Anderson

**2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

None

**3. FINANCE: to set a budget for 2022/23**

The Parish Council had previously resolved to request a precept of £6000 for 2022/23. The Clerk had circulated a draft budget for 2022/23 to Councillors prior to the meeting which it was unanimously resolved to accept

**4. TO CONSIDER THE BELOW RESOLUTIONS TO ENSURE BUSINESS CONTINUITY IN ANTICIPATION OF CHANGES TO COVID 19 GUIDANCE AND LEGISLATION**

**(a) Should the council be unable to meet for whatever reason, the Clerk be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the council's agreed budget.**

**(b) Any decisions taken under resolution (a) above will be taken, whenever possible, in consultation with the Chairman and Vice Chairman of the council. A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the council next meets.**

**(c) Should the council be unable to meet for whatever reason, the authority to decide the council's response to planning applications be delegated to the Clerk, in consultation with the Chairman and Vice-Chairman of the council. Whenever possible, members of the council will be informed of applications out for consultation and will be invited to submit comments to the Clerk.**

**(d) The provisions outlined in resolutions (a-c) above will override any requirements to the contrary in the council's standing orders, financial regulations or terms of reference.**

**(e) Should the Clerk be unable to perform their duties, a nominated councillor will assume the role of Proper Officer and RFO in an unpaid capacity.**

**(f) The Clerk, in consultation with the Chairman and Vice-Chairman, may incur expenditure from the project earmarked reserve where such expenditure will help the community's efforts to support those in need of assistance or prevent social isolation.**

**(g) Should government allow councils to meet virtually (online), the council will take all reasonable steps to facilitate this.**

Councillors considered the above resolutions and voted to adopt them all, with these delegated powers remaining in place, if necessary, until the next Annual Parish Council Meeting.

**5. DATE OF NEXT ORDINARY PARISH COUNCIL MEETING**

12 January 2022

There being no further business, the meeting closed at 7.09pm

Signed: ..... Date: .....

Chairman