

BICKNOLLER PARISH COUNCIL – 9 SEPTEMBER 2020

A meeting of the Council was held in the Bicknoller Village Hall at 7.00 pm.

This face to face meeting was managed within the updated COVID-19 secure guidelines produced by the Government. To metres social distancing was maintained at all times and safety signage was clearly displayed in all areas of the Hall. High contact objects, such as tables, chairs, door/window handles and light switches were cleaned both before and after the meeting and hand-washing facilities, hand sanitizer and paper towels were provided. A safe area was also made available should anyone have been taken ill. Everyone present wore a mask and the names and contact details of all attendees were noted for the purposes of Track and Trace. The member of the public present confirmed he was happy for his details to be taken for the purposes of Track and Trace.

PRESENT: Councillors C Warren, J Anderson, S Dowding, A Harrison, M Rawle and Mrs C Skinner.

IN ATTENDANCE: County Councillor Mrs C Lawrence, District Councillor M Rigby,
Mrs C Richards (Parish Clerk)

PARISH FORUM: One parishioner spoke concerning the overhanging hedge on the footpath between Chilcombe Lane and the Church Lane bus shelter. He advised two members of the Volunteer Group had undertaken a light cut of the hedge but he strongly felt that the landowner should be told to cut it back. He further advised that two wooden footpath signs were broken, one on the sharp corner going into the field at Combe Close and one at the bottom of Chilcombe Lane. .

REPORTS FROM COUNTY & DISTRICT COUNCILLOR: County Councillor Mrs C Lawrence and District Councillor M Rigby reported on current matters of interest.

1. **APOLOGIES FOR ABSENCE:** Parish Councillor K Ogilvie-White, District Councillor A H Trollope-Bellew.
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATION:** None.
3. **MINUTES OF THE MEETING HELD ON 8 JULY 2020 & MATTERS ARISING**
Councillor Anderson drew attention to Item 11 "Bring Your Parish Council Closer to You", and Stated that that two parishioners who had signed up to receive communications from the Parish Council had advised they had not received anything. The Clerk confirmed she would check what had been sent and when.
Councillor Ogilvie-White (through the Parish Clerk) advised that, with regard to Item 8, Little Moor, Woolston, he had still not received a reply from the West Somerset Railway relating to the repair to the fencing.

Subject to noting the above, the Minutes of the Meeting held on 8 July 2020 were approved and signed.
4. **RISK ASSESSMENT**
The Risk Assessment for Conduct of Parish Council Meetings in Bicknoller Village, which had been completed by the Clerk and Councillor Ogilvie-White, was agreed.
5. **CHAIRMAN'S REPORT**
The Chairman thanked Councillor Dowding for the excellent job he was doing in monitoring the situation at The Stables in Chilcombe Lane. Councillor Dowding advised that everything was supposed to be cleared by 31 August 2020 but there were still some items left and other items had appeared. The SWT Council Enforcement Officer was aware of the situation and had written to the landowner.
6. **REPORTS FROM COUNCILLORS**
 - 6.1. Environment – Chris Skinner – reported that the Council had removed two tyres which had been dumped at Woolston. The bin at Quantockside, which had been overflowing,

had been emptied. Mrs Carole Darke wished to thank the refuse service for their attention to the bin and the area in general. Councillor Skinner had checked the bag of garden hedge cuttings which had been previously been left at Woolston Moor and this had now almost mulched down. She had received no other reports of fly tipping. Someone had advised that weedkiller had been used in the stream running alongside Dashwoods Lane. The people who had done this said they had been instructed to do so by a Solicitor. It was agreed that Councillor Anderson would speak to the Solicitors to find out more.

Councillor Harrison advised that Anne Harrison, who helped arrange for the cutting of Woolston Moor, has put together a 5-year management plan for the Moor, which is very comprehensive and was based on the advice of the naturalist who walked around the Moor before it was cut. He would email a copy of the management plan to the Parish Clerk. Woolston residents were going to arrange some working parties to cut the brush on the Moor.

- 6.2. Police Liaison & Neighbourhood Watch – Andrew Harrison – nothing to report.
- 6.3. Rights of Way – Kevin Ogilvie-White – (through the Parish Clerk) – a rotten wooden fingerpost at Halsway had been reported to SCC Rights of Way, and Councillor Dowding had been asked to provide the OS readings for this post as the person at SCC could not tell where it was. Complaints had been received via SCC Rights of Way of dogs chasing sheep up Hill Lane and the Parish Council were being asked to put up signage along the appropriate footpath. Councillor Rawle stated that if the footpath was in the AONB they were very reluctant to put notices up due to the nature of the area.
- 6.4. Roads – Julian Anderson – The Chairman thanked Councillor Anderson for his very concise report, which had been circulated prior to the meeting. He had reported on a meeting with SWT regarding land sweeping and verge cutting. With regard to hedgerows, an inspection tour had taken place on 15 July 2020 with Councillors Warren and Rawle, which identified areas that required attention and identified considerable concern reference the narrowing of lanes due to encroaching hedges and creeping bank slippage. It was resolved to send a letter to letters to eight parishioners regarding overgrown/overhanging hedgerows. He further reported that the pothole in Dashwoods Lane outside the Old School House has been marked for repair. With regard to speeding through the village on the A358, his report gave the average speed of vehicles travelling along that stretch and he advised that in the last 11 years there have been 33 recorded accidents, for which he gave a breakdown. He hoped to have data on noise pollution for the next meeting.
- 6.5. Community Resilience – Kevin Ogilvie-White – (through the Parish Clerk) – the Bicknoller Community Response Team had now agreed to discontinue the single point of contact telephone number with effect from 24.9.2020. It can restart at any time with a couple of hours notice but the same number cannot be guaranteed. It was agreed to reimburse Councillor Ogilvie-White for the cost of the line rental of the single point of contact telephone number since it started.
- 6.6. Bicknoller Volunteer Group – Councillor Warren reported that there had been one application for the job of Co-ordinator for the Group. After discussion, it was agreed this role should sit within the Parish Council.
- 6.7. Quantock Hills & Farming – Mike Rawle – reported that bracken clearance had been undertaken on the Quantocks.

7. PLANNING (Stuart Dowding)

7.1. Applications:

3/01/20/010: Quantock School of Riding, Middle Halsway, Halsway Lane, Bicknoller, TA4 4BA: Change of use of office and employee accommodation to 1 No. residential dwelling (retention of works already undertaken)(No objections).

3/01/20/011: Dairy House, Middle Halsway, Bicknoller, TA4 4BA: Change of use of dairy Cottage annexe into 1 No. residential dwelling (retention of works already undertaken)(No Objections).

3/01/20/014: Manor Farm Barns, Woolston Lane, Sampford Brett, TA4 4LN: Variation of Condition No. 02 (approved plans) of application 3/01/18/001 to change material from render to timber cladding (No Objections).

3/01/20/015: Deesway, 21 Church Lane, Bicknoller, TA4 4EL: Erection of entrance porch on the north-west elevation (No Objections).

- 7.2. Decisions:**
 3/01/19/002: Stanacre Stables, Hill Lane, Bicknoller: Certificate of Lawful Use or Development (Granted).
 3/01/20/007: 7 Trendle Lane, Bicknoller, TA4 4EG: Formation of parking areas (Granted).
 3/01/20/008: Manor Farm Barn, Woolston, TA4 4EG: Formation of attenuation/nature pond (Granted).
 3/01/20/009: Rainbows, Paradise Lane, Bicknoller, TA4 4BB: Conversion of the existing outbuilding into a one bedroom granny annex to be used as ancillary accommodation to the main house (renewal of planning application 3/01/17/005)(Granted).
 3/01/20/012: Culverhayes, Culverhayes Lane, Bicknoller, TA4 4EX: Erection of two single storey extensions and alterations to porch (Granted).
 3/01/20/013: Rowan Cottage, 12 Trendle Lane, Bicknoller, TA4 4EG: Variation of condition 3 on planning permission 3/01/06/016 in order to change the wording relating to windows created in the south facing elevation (Granted).

Councillor Dowding commented that some plans were of poor quality.

8. FINANCE

- 8.1.** Budget & Actual; Cashflow 2020-2021 – noted.
8.2. Bank Reconciliation: it was resolved to note that this had been undertaken on 13 August 2020 by Councillor Harrison when the current account balance was £8,613.36.
8.3. It was resolved to note the issuing of the following Cheques & Direct Debit:
- | | |
|--|---------|
| Chq. No. 228, SALC Affiliation Fee 2020/21 | £115.51 |
| Chq. No. 229, Glasdon UK Limited, dog litter bin | £230.84 |
| Chq. No. 230 CRS Building Supplies Ltd | £108.00 |
| Direct Debit payment to Open Spaces Society on 3 July 2020 | £45.00 |
- 8.4.** National Salary Award 2020-21: Noted.
8.5. Authorisation of expenditure –
It was resolved to issue the following cheques:
- | | |
|--|---------|
| Chq. Nos. 231 & 232 – Clerk's Salary & Tax (July-September 2020) | £509.73 |
| Chq. No. 233 – Clerk's Expenses (July-September 2020) | £31.59 |

9. STANDING ORDERS: TO REVIEW

The Clerk confirmed that no changes had been made since the last review in November 2019 and it was resolved to agree Standing Orders.

10. FINANCIAL REGULATIONS: TO REVIEW

The Clerk confirmed that no changes had been made since the last review in September 2019 and it was resolved to agree Financial Regulations.

11. DEFIBRILLATOR SUPPORT PACKAGE

As this fell within the responsibility of Councillor Ogilvie-White, who had given his apologies for the meeting, it was resolved to defer until a meeting when he would be in attendance.

12. ACCESSIBILITY STATEMENT & ACTION PLAN FOR BICKNOLLER PARISH COUNCIL (bicknoller.com)

The Clerk confirmed that from 23 September 2020 all local council websites have to comply with The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018. It was resolved (1) to agree the Accessibility Statement & Action Plan for Bicknoller Parish Council and resolved (2) to ask JPC-Design to undertake a quarterly review of the website to ensure compliance.

13. COUNTRYSIDE CLEAN-UP 19TH & 20TH SEPTEMBER 2020

Comment was made that the Parish was free of litter thanks mainly to the Volunteer Group but it was agreed that anyone able to would take part in a general clean-up over the weekend.

14. MEETING DATES FOR 2021

The meeting dates for 2021 were agreed.

15. ITEMS FOR THE NEXT MEETING:

- Defibrillator Support Package

16. DATE OF NEXT MEETING: 11 November 2020 at 7.00 pm

The meeting closed at 8.35 pm.

Signed:
Chairman

Date: