

BICKNOLLER PARISH COUNCIL – 13 NOVEMBER 2019

A meeting of the Council was held in the Village Hall at 7.00 pm.

PRESENT: Councillors C Warren, J Anderson, S Dowding, A Harrison and M Rawle.

IN ATTENDANCE: District Councillor A H Trollope-Bellew and Mrs C Richards (Clerk),

PARISH FORUM: None.

REPORT FROM DISTRICT COUNCILLOR: District Councillor A H Trollope-Bellew reported on current matters of interest.

1. APOLOGIES FOR ABSENCE:

Apologies for absence were received from Parish Councillors K Ogilvie-White and Mrs C Skinner, County Councillor Mrs C Lawrence and District Councillor M Rigby.

2. DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATION

2.1. Councillors present signed a Dispensation Form in respect of Setting of the Precept to cover the period 13 November 2019 to 31 May 2023. The Clerk would ask Councillors Ogilvie-White and Mrs Skinner to sign at a later date.

3. MINUTES OF THE EXTRAORDINARY MEETING HELD ON 28 OCTOBER 2019 & MATTERS ARISING

The Minutes of the Extraordinary Meeting held on 28 October were approved and signed by the Chairman.

4. CHAIRMAN'S REPORT

No report.

5. REPORTS FROM COUNCILLORS

- 5.1. Environment – the following report had been received from Councillor Mrs Skinner – “the fridge with asbestos sheeting inside which was dumped in the layby at Murways Knapp has now been removed. No further fly tipping has been reported”.
- 5.2. Police Liaison & Neighbourhood Watch – Councillor Harrison – held six-monthly Neighbourhood Watch meeting on 29 October 2019. PCSO Sue Thompson was in attendance and gave a report on her role and how they have to prioritise their work. Neighbourhood Watch notices have now been put up at the entrance to Halsway and Quantockside and other signs will be replaced in due course.
- 5.3. Rights of Way – no report.
- 5.4. Roads – Councillor Anderson – two potholes had been repaired in Church Lane and another one is forming near the Church which he would keep an eye on. He had been in contact with Highways about replacing the broken warning bollards in Dashwoods Lane. Highways say there are areas of the verge that are not their responsibility; they will provide maps showing these areas. New bollards have to be ordered and when they are available, they will let Councillor Anderson know. When available a bollard will also be placed in Hill Lane to warn traffic of a mostly hidden by vegetation metal railing installed by Highways. Speed limits: he had received the results from the speed indicator unit which had been placed at the top of Halsway

Hill for 10 days. This showed that 383 of the total number of vehicles recorded were recorded travelling in excess of 68, this accounts for 0.9% of the total number of vehicles. The average speed was 47.5 mph, which is significantly below the signposted limit and within the speed enforcement threshold. Councillor Anderson and PCSO Sue Thompson would like to consider the siting of the speed indicator unit in that part of the A358 which runs through Bicknoller village. This would require erecting two temporary poles on the verge on which speed indicator units would be fixed. It was resolved to go ahead with this course of action, subject to obtaining the necessary permission from Highways and the poles being removed once the test has been completed. Grit bins and dumpy bags: SCC Highways had asked that the Parish Council let them know what their requirements were. He had reported that the two grit bins had sufficient material. He had requested dumpy bags at the usual locations and in two new locations, namely Dashwoods Lane and Newton Lane where they exit onto the A358. Flood concern: he was concerned that with heavy rain the Dashwoods Lane stream will overflow into Combe Close. Finally, it had been reported that one of the gullies in Parsons Close smells of diesel and he would look into this.

- 5.5. Community Resilience – no report.
- 5.6. Bicknoller Volunteer Group – the Parish Clerk reported that Members have been busy clearing drains around the parish, to date the following have been completed, Trendle Lane, Chilcombe Lane, Dashwoods Lane, Honeyrow Lane. A team looked at the drains in Church Lane on 9 November. Still to complete are Woolston and Halsway. Work has started on the footpath on the A358 between Wordsworth Barn and the Bus Shelter, around two foot of grass and soil is being chopped back to reclaim the tarmac footpath.
- 5.6. Quantock Hills & Farming– Councillor Rawle – he had met with District Councillor Trollope-Bellew at the quarry to look at the fencing. Following this, District Councillor Trollope-Bellew had briefed the Chief Executive and Leader of Somerset West & Taunton Council.

6. PLANNING

- 6.1. Applications: None.
- 6.2. Decisions:
 - 3/01/19/008: Manor Farm Barn, Woolston Lane, TA4 4LN: retention of works already complete to the dutch barn, concrete courtyard, areas of hardstanding, track, siting of 1 No. static caravan for the duration of the works and erection of store (Granted).
 - 3/01/19/009: Winsome Cottage, Trendle Lane, Bicknoller, TA4 4EG: erection of workshop extension to rear of existing carport (Granted).

7. FINANCE

- 7.1. Budget & Actual; Cashflow 2019-2020 was noted.
- 7.2. It was resolved to note the following Income had been received:

VAT Refund	£33.68
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- 7.3. It was resolved to note the issuing of the following Direct Debit:

ICO Data Registration Renewal	£35.00
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- 7.4. Authorisation of expenditure –
 - It was resolved to issue the following cheques:
 - Chq. No. 207 – Mr K J Grellier (reimbursement of costs (mower fuel)) £12.87
 - Chq. No. 208 – Hire of Village Hall (Invoice No. 630) £46.50
 - Chq. Nos. 209 & 210 – Clerk's Salary & Tax (October-December 2019) £520.38

8. HEDGE CUTTING: TO RECEIVE AN UPDATE

Councillors Warren, Rawle and Anderson had undertaken a tour of the Parish and identified areas which needed attention. Some of the landowners had been spoken to prior to the meeting and it was agreed that personal contact with other landowners was the best course of action in the first place. It was noted that one landowner had been approached previously with no action being taken and it was resolved that a letter should now be sent on behalf of SCC Highways.

9. LITTER BIN

Discussion took place regarding the provision of a litter bin in the village. It was resolved that Councillor Harrison would look into this and report back to a future meeting.

10. BICKNOLLER PARISH COMMUNITY EMERGENCY PLAN

It was resolved to ask Councillor Ogilvie-White to review and update this as part of his Community Resilience role.

11. STANDING ORDERS: TO REVIEW

It was resolved to agree Standing Orders.

12. INTERNAL CONTROL AUDIT

The ten key control tests, which had been circulated to all Councillors prior to the meeting, was reviewed and it was resolved that no changes were required.

13. RISK ASSESSMENT

The risk analysis chart had been circulated to all Councillors prior to the meeting. Councillor Dowding stated there should be a column for mitigating measures. It was noted that Councillor Ogilvie-White had offered to review the risk analysis chart. It was resolved to ask him to do this and to bring back to the next meeting.

14. ITEMS OF REPORT AND MATTERS FOR THE NEXT MEETING

The Clerk reminded everyone present of the Defibrillator training on 18 November 2019 at 6.30 pm in the Village Hall.

15. DATE OF NEXT MEETING

8 January 2020

7.00 pm

The meeting closed at 8.15 pm.

Signed:
Chairman

Date: